

**MINUTES OF THE ESU #11 BOARD MEETING
JANUARY 28, 2019**

The Board of Educational Service Unit #11 of the State of Nebraska, hereinafter referred to as ESU 11, held its regular monthly meeting at the Office Building in Holdrege, Nebraska on January 28, 2019 with the following members present: Machelles Havenridge, Mary Oman, Craig Philips, Richard Phillips, and Gary Smidt. Linda Leising, Kim Scoville, and Nate Stineman were absent.

Notification was made of the Open Meetings Law.

Public Notice that the regular monthly meeting of the Board of ESU 11 would be held on January 21, 2019 was published in one newspaper of general circulation in each of the six counties making up ESU 11 during the week of January 7, 2019 and broadcast over radio stations KUVR and KRVN during that same week. The Public Notice also stated that a current agenda of items to be brought before the Board was available for public inspection in the office of ESU 11 and that reasonable accommodations for individuals with special needs who want to attend the meeting would be provided on request if sufficient advance notice is given. However, the January 21 board meeting was postponed due to inclement weather and was rescheduled for Monday, January 28. Notice of the rescheduled date was posted on the ESU 11 website and ESU 11 entry doors on January 21.

Motion made by Mary Oman, seconded by Gary Smidt, to excuse the absence of Linda Leising, Kim Scoville, and Nate Stineman. Vote as follows: Machelles Havenridge, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; and Gary Smidt, yes. Motion carried 5 yes, 0 no, 3 absent.

Motion made by Craig Philips, seconded by Machelles Havenridge, to appoint Chris Erickson, District 3, and Galen Kronhofman, District 9, to the ESU 11 Board. Vote as follows: Machelles Havenridge, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; and Gary Smidt, yes. Motion carried 5 yes, 0 no, 3 absent. Erickson and Kronhofman then signed the ESU 11 Board Oath of Office.

The next item on the agenda called for the election of officers to serve a one-year term of office on the Board. The offices to be filled were President, Vice President, Secretary and Treasurer.

Motion made by Mary Oman to nominate Richard Phillips as Board President. Motion made by Gary Smidt, seconded by Craig Philips, to cease nominations and declare Richard Phillips the winner. Vote as follows: Chris Erickson, yes; Machelles

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Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; and Gary Smidt, yes. Motion carried 7 yes, 0 no, 3 absent.

Motion made by Craig Philips to nominate Galen Kronhofman as Vice President. Motion made by Machelles Havenridge, seconded by Mary Oman, to cease nominations and declare Galen Kronhofman the winner. Vote as follows: Chris Erickson, yes; Machelles Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; and Gary Smidt, yes. Motion carried 7 yes, 0 no, 3 absent.

Motion made by Craig Philips to nominate Mary Oman as Secretary. Motion made by Machelles Havenridge, seconded by Chris Erickson, to cease nominations and declare Mary Oman the winner. Vote as follows: Chris Erickson, yes; Machelles Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; and Gary Smidt, yes. Motion carried 7 yes, 0 no, 3 absent.

Motion made by Galen Kronhofman, seconded by Machelles Havenridge, to appoint Elizabeth Piening as Board Treasurer from February 1, 2019 to January 31, 2020. Vote as follows: Chris Erickson, yes; Machelles Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; and Gary Smidt, yes. Motion carried 7 yes, 0 no, 3 absent.

Motion made by Chris Erickson, seconded by Gary Smidt, to accept appointment of Board Members to Negotiation, Budget, and Policy committees. Vote as follows: Chris Erickson, yes; Machelles Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; and Gary Smidt, yes. Motion carried 7 yes, 0 no, 3 absent.

Board President, Richard Phillips, asked the board members if they had any questions on the regular board meeting minutes from December 17, 2018. No questions were brought forward. Dr. Greg Barnes, Unit Administrator, reviewed the General Fund Financial Report from December 2018 and the General Fund Claims for Payment. Motion made by Mary Oman, seconded by Gary Smidt, to approve the Consent Agenda as presented. Vote as follows: Chris Erickson, yes; Machelles Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; and Gary Smidt, yes. Motion carried 7 yes, 0 no, 3 absent.

The ESU 11 Board Code of Ethics was presented to the Board Members and signed by those present.

Motion made by Craig Philips, seconded by Galen Kronhofman, to designate KSB School Law as the ESU 11 legal counsel. Vote as follows: Chris Erickson, yes; Machelles Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; and Gary Smidt, yes. Motion carried 7 yes, 0 no, 3 absent.

Motion made by Machelles Havenridge, seconded by Chris Erickson, to approve the designated banks and accounts as presented, and to authorize ESU 11 Administrator, Greg Barnes, and ESU 11 Treasurer, Elizabeth Piening, as authorized signers for all Non-

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General Fund accounts. Further, to have the ESU 11 Chairperson, Richard Phillips, Board Secretary, Mary Oman, alternate board member, Craig Philips, and Administrator, Greg Barnes (alternate) as authorized signees for the ESU 11 General Fund checks from Great Western Bank. Vote as follows: Chris Erickson, yes; Machelles Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; and Gary Smidt, yes. Motion carried 7 yes, 0 no, 3 absent.

Motion made by Gary Smidt, seconded by Chris Erickson, to approve the Newspapers of Record as presented. Vote as follows: Chris Erickson, yes; Machelles Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; and Gary Smidt, yes. Motion carried 7 yes, 0 no, 3 absent.

Motion made by Galen Kronhofman, seconded by Machelles Havenridge, to authorize the ESU Administrator to apply for ESU 11 CSI grants through the Phelps County Community Foundation or other foundations as appropriate. Vote as follows: Chris Erickson, yes; Machelles Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; and Gary Smidt, yes. Motion carried 7 yes, 0 no, 3 absent.

Motion made by Gary Smidt, seconded by Machelles Havenridge, to accept the resignation of School Psychologist, Emily McDonald. Vote as follows: Chris Erickson, yes; Machelles Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; and Gary Smidt, yes. Motion carried 7 yes, 0 no, 3 absent.

Richard Phillips left the board meeting at approximately 5:30 p.m.

Lona Nelson-Milks, Special Education Director, reported to the Board that Planning Region Team 11 wrote a Corrective Action Plan for Part C files. Part C includes early intervention services for children birth to three years old. The Corrective Action Plan has been developed and will be submitted to NDE by January 31. Signatures were collected from the districts' superintendents as well as Co-Chairs and Co-Lead signatures. ESU 11 is a co-lead agency with ruralMed, who employs service coordinators. Next, Lona reported that three ESU 11 districts would start the Special Education Monitoring process this year. NDE has changed this process and is referring to it as NE Counts. Federal law requires that a district be monitored at least once every five years. The next system will be a three-year cycle for districts with support provided by NDE and ESU. Last, Lona mentioned that on January 24, NDE presented to Superintendents, SPED Directors, and bookkeepers on Maintenance of Effort. Federal regulations require that districts spend at least the same amount or greater of local funds based on special education services in one of four ways. The target is established based on the highest level of spending by the district in the four areas defined in federal regulation.

Kate Hatch, Staff Development Director, reported on the statewide AQuESTT classifications for schools. The ESU 11 District ratings are as follows: 2 school districts in the Excellent category, 4 school districts in Great, and 7 school districts in Good. Kate mentioned that many questions are centering on how the AQuESTT classifications were

determined. A representative from NDE will speak at the February ESU 11 Principal meeting and the ESU 11 Superintendent meeting to provide more information regarding this process and answer any questions the schools may have. It is also Continuous Improvement season for the districts. Two districts will conduct External Visitations this spring. Wade Gibson, Media/Technology Coordinator, and Kate have been working to help schools transition their district profile to Google Sites instead of a Word document. This spring they will be assisting Axtell and Eustis-Farnam in this transition. Last, Kate will be teaching an evening graduate class beginning February 9, entitled "Educator Resilience." She currently has 9 people registered for the class.

Dr. Greg Barnes, Unit Administrator, reported that our CD's with the Nebraska Liquid Asset Fund had matured so we reinvested our principal and interest. He updated the Board on pertinent legislative bills as well as the status on collecting donations for the ESU 11 CSI Trailer. Dr. Barnes reminded the Board of the SPED for Board Members Event on February 4 in Holdrege and reported that approximately 65 people are signed up to attend.

Motion made by Gary Smidt, seconded by Mary Oman, to enter into Executive Session at 6:36 p.m. to discuss personnel negotiations. Vote as follows: Chris Erickson, yes; Machel Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; and Gary Smidt, yes. Motion carried 6 yes, 0 no, 4 absent.

Galen Kronhofman, Board Vice President, restated the reason to enter executive session is to discuss personnel negotiations.

Motion made by Chris Erickson, seconded by Mary Oman, to exit Executive Session at 6:51 p.m. Vote as follows: Chris Erickson, yes; Machel Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; and Gary Smidt, yes. Motion carried 6 yes, 0 no, 4 absent.

Motion made by Mary Oman, seconded by Craig Philips, to approve the 2019-20 and 2020-21 Negotiated Agreement with Certified Staff with a salary schedule base pay of \$600 for 2019-20 and \$700 for 2020-21. Vote as follows: Chris Erickson, yes; Machel Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; and Gary Smidt, yes. Motion carried 6 yes, 0 no, 4 absent.

The next meeting of the Board of Educational Service Unit #11 will be held on February 18, 2019 at 5:00 p.m. Galen Kronhofman, Board Vice President, declared the meeting adjourned at 6:52 p.m.

Respectfully Submitted,

Mary Oman, Board Secretary