

**MINUTES OF THE ESU #11 BOARD MEETING
December 18, 2017**

The Board of Educational Service Unit #11 of the State of Nebraska, hereinafter referred to as ESU #11, held its regular meeting at the office building located at 412 West 14th Avenue in Holdrege, Nebraska on December 18, 2017 with the following members present: Kevin Breece, Machelles Havenridge, Linda Leising, Craig Phillips, Richard Phillips, Kim Scoville, Gary Smidt, and Nate Stineman. David Fleischmann and Mary Oman were absent.

Public Notice that the regular monthly meeting of the Board of ESU #11 would be held on December 18, 2017 was published in one newspaper of general circulation in each of the six counties making up ESU #11 during the week of December 4, 2017. The Public Notice also stated that a current agenda of items to be brought before the Board was available for public inspection in the office of ESU #11 and that reasonable accommodations for individuals with special needs who want to attend the meeting would be provided on request, if sufficient advance notice is given.

Motion made by Kevin Breece, seconded by Gary Smidt, to excuse the absences of David Fleischmann and Mary Oman. Vote as follows: Kevin Breece, yes; Machelles Havenridge, yes; Linda Leising, yes; Craig Phillips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 8 yes, 0 no, 2 absent.

Board Vice President, Richard Phillips, asked the board members if they had any questions on the regular board meeting minutes from November 20, 2017. No questions were brought forward. Dr. Greg Barnes, Unit Administrator, reviewed the General Fund Financial Report from November 2017 and the General Fund Claims for Payment. Motion made by Nate Stineman, seconded by Craig Phillips, to approve the Consent Agenda as presented. Vote as follows: Kevin Breece, yes; Machelles Havenridge, yes; Linda Leising, yes; Craig Phillips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 8 yes, 0 no, 2 absent.

The Board discussed the rates and terms for putting money into Certificates of Deposit with either a local bank or the Nebraska Liquid Asset Fund. Motion made by Nate Stineman, seconded by Linda Leising, to authorize the ESU Administrator to invest up to \$450,000 in Certificates of Deposit through the Nebraska Liquid Asset Fund. Vote as follows: Kevin Breece, yes; Machelles Havenridge, yes; Linda Leising, yes; Craig

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Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 8 yes, 0 no, 2 absent.

Jody Bauer, Technology/Curriculum Consultant, reported to the Board that the NDLA Providers Workshop was held in Lincoln on November 7th. She shared that Dan Christensen from the Nebraska Prairie Museum attended the workshop as well. ESU 11 is working to help the museum get set up with distance learning programs to utilize with the World War II Prisoner of War exhibit room and the one room school house. WiFi was set up throughout most of the museum as well as the equipment needed to present the distance learning programs. Jody also reported on the continuation of the BlendEd Learning Cohort #3. She has made visits to the classrooms to see how teachers are implementing BlendEd Learning Stations. Jody has used a walkthrough tool that includes best practices aligned to four domains. She has planned her follow-up meetings for March 2018.

Janelle Jack, Gifted Education Coordinator, reported that she is working on arrangements for the 2018 Summer Honors Program (SHP). She is looking into a medical simulation lab where students have to make decisions based on information given to them. Janelle has confirmed that Rajib Saha, Assistant Professor at UNL, will be teaching the SHP engineering program. She also hopes to be working with a new program called CampDoc, which helps with organizing medical and personal information for the students attending SHP. Give-2-Grow was a success on November 16th with 35 individuals donating over \$3,200 to the Summer Honors Program. Next, Janelle reported that the High Ability Learners invoices were sent to ESU districts in November with a total of \$30,073 billed for the first semester and that same amount will be billed in May for second semester services. The Gifted Department has helped with 11 Quiz Bowls this year, and the last Future Problem Solving Seminar will be held on January 31st, covering the topic of Philanthrocapitalism.

Lona Nelson-Milks, Director of Special Education, shared that the ESU hosted a Targeted Improvement Plan workday and all 13 districts were represented. Each district was to submit Phase II information on August 1st and NDE provided feedback on a Review Tool. The workday allowed districts to work directly with NDE Reviewers and update information. The afternoon was reserved for Special Education updates with the following topics discussed: Alternate Assessment, Accommodations on state-wide assessments, ACT deadline for accommodation requests, Shortened Day Guidance, and Prior Written Notice. Next, Lona has asked the ESU staff to talk with district administration on projected needs for next year. Each year ESU includes current year's needs and projected needs with the Master Service Agreement contract. At the Advisory Meeting, Lona shared with the Superintendents that she would like to explore a contracted service for a Special Education Instructional Coach. Last, Lona will be attending the UNK School Psychologist Interview day at the end of January.

Greg Barnes, Unit Administrator, informed the Board that the driveway and some sidewalk areas are in need of repair so he will get cost estimates for potential summer

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projects. He also mentioned the ESU sign is need of replacement or repair due to the stained brick. The Board discussed options to fix the ESU sign. Dr. Barnes reviewed the Superintendents Advisory Meeting held on December 6th. He reported that the Title I Accountability dollars for 2015-16 has been approved, the Master Service Agreements will be sent to ESU districts in January, and ESSA applications for Title I programs have been submitted for our Title I Consortium. The Superintendents also talked about Career Academies and decided the next step is to schedule a meeting with Central Community College. Dr. Barnes reported to the Board that all schools and ESUs have to change budget codes for 2018-19. The idea is to break down expenditures to the building level. Dr. Barnes has recommended the schools to work with their accounting software representatives, but he plans to help with the transition as well. Last, Dr. Barnes reported the need for school psychologists is increasing so he and Lona are planning to start the application process as soon as possible in order to have a bigger application pool.

Motion made by Kevin Breece, seconded by Kim Scoville, to enter into Executive Session at 6:11 p.m. to discuss the ESU Administrator's Evaluation. Vote as follows: Kevin Breece, yes; Machelles Havenridge, yes; Linda Leising, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 8 yes, 0 no, 2 absent.

Motion made by Nate Stineman, seconded by Gary Smidt, to exit Executive Session at 6:21 p.m. Vote as follows: Kevin Breece, yes; Machelles Havenridge, yes; Linda Leising, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 8 yes, 0 no, 2 absent.

The next regular meeting of the Board of Educational Service Unit #11 will be held on January 15, 2018 at 5:00 p.m. Richard Phillips, Board Vice President, declared the meeting adjourned at 6:22 p.m.

Respectfully Submitted,

Kevin Breece, Board Secretary