

**MINUTES OF THE ESU #11 BOARD MEETING
OCTOBER 17, 2016**

The Board of Educational Service Unit #11 of the State of Nebraska, hereinafter referred to as ESU #11, held its regular meeting at the Office Building in Holdrege, Nebraska on October 17, 2016 with the following members present: Kevin Breece, David Fleischmann, Lorenda Forbes, Machelles Havenridge, Linda Leising, Susan Perry, Craig Philips, Richard Phillips, Kim Scoville, and Gary Smidt.

Notification was made of the open meetings law. The open meeting laws were on display throughout the Board Meeting.

Public Notice that the regular monthly meeting of the Board of ESU #11 would be held on October 17, 2016 was published in one newspaper of general circulation in each of the six counties making up ESU #11 during the week of October 3, 2016 and broadcast over radio stations KUVR and KRVN during that same week. The Public Notice also stated that a current agenda of items to be brought before the Board was available for public inspection in the office of ESU #11 and that reasonable accommodations for individuals with special needs who want to attend the meeting would be provided on request if sufficient advance notice is given.

The minutes of the September 19, 2016 Public Budget Hearing, Setting the Tax Request Special Public Hearing, and regular Board Meeting were approved as printed.

Paul Tedesco, Unit Administrator, presented the General Fund Financial Report for September 2016. Motion made by Susan Perry, seconded by Craig Philips that the General Fund Financial Report be accepted as presented. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Lorenda Forbes, yes; Machelles Havenridge, yes; Linda Leising, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; and Gary Smidt, yes. Motion carried, 10 yes, 0 no, 0 absent.

Motion made by Kevin Breece, seconded by Linda Leising that the October 2016 claims for payment be approved for payment in the amount of \$95,793.16 and the September 2016 expenses after the Board Meeting of \$228,277.12. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Lorenda Forbes, yes; Machelles Havenridge, yes; Linda Leising, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; and Gary Smidt, yes. Motion carried, 10 yes, 0 no, 0 absent.

Motion made by Susan Perry, seconded by Machelles Havenridge to approve the ESU #11 Annual Compliance Report for the 2015-2016 fiscal year and the Application

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for Accreditation for the 2017-2018 fiscal year. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Lorenda Forbes, yes; Machelles Havenridge, yes; Linda Leising, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; and Gary Smidt, yes. Motion carried, 10 yes, 0 no, 0 absent.

Motion made by Lorenda Forbes, seconded by Linda Leising to authorize ESU #11 Administrator to apply for federal funds. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Lorenda Forbes, yes; Machelles Havenridge, yes; Linda Leising, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; and Gary Smidt, yes. Motion carried, 10 yes, 0 no, 0 absent.

Dr. Tedesco reviewed the minutes from the October 5, 2016 ESUCC meeting.

Motion made by Kim Scoville, seconded by Kevin Breece, to approve the Summer Honors Program Mission, Vision and Values. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Lorenda Forbes, yes; Machelles Havenridge, yes; Linda Leising, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; and Gary Smidt, yes. Motion carried 10 yes, 0 no, 0 absent.

The Board discussed a date and time for the Negotiations Committee to prepare for the 2017-2018 salary and benefits. This meeting will be conducted after the November 21st regular Board Meeting.

Agenda Item VII-F was removed due to not receiving an offer from Southern Valley Schools. This item will be discussed at the November 21st Board Meeting.

Motion made by Lorenda Forbes, seconded by Machelles Havenridge, to accept sealed bids for the downtown ESU 11 facility. The Board reserves the right to reject any or all bids and can take non-financial matters into consideration when deciding which bid offers the most value to the ESU and its patrons. Bids will be collected until 12:00 p.m. on November 17th and will be opened at 2:00 p.m. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Lorenda Forbes, yes; Machelles Havenridge, yes; Linda Leising, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; and Gary Smidt, yes. Motion carried 10 yes, 0 no, 0 absent.

Motion made by Kim Scoville, seconded by Craig Philips, to accept with deep regret the resignation/retirement of ESU 11 Administrator, Dr. Paul Tedesco, effective June 30, 2017. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Lorenda Forbes, yes; Machelles Havenridge, yes; Linda Leising, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; and Gary Smidt, yes. Motion carried 10 yes, 0 no, 0 absent.

Kate Hatch, Staff Development Director, reported to the Board that she and Jody Bauer have completed PLC workshops for grades K-2. Workshops this year have been focused on math. They have helped teachers identify the essential learnings and shared resources that can be used to teach those essential learnings. Janelle Jack has also shared

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activities that can be used with high ability learners. Kate spent time discussing the importance of using formative assessments. Teachers then were allowed time to collaborate and create formative assessments and share those with the entire group. A Google Community has been created for all of the resources to be shared on. The same format will be used with teachers in grades 3-8. Kate also reported that the ACT would be replacing the NeSA test in grade 11 this year. She will be connecting with staff at the Nebraska Department of Education so teachers are able to get the most current information regarding this test, and insight as to the most effective way to help all students prepare for it.

Janelle Jack, Gifted Education Coordinator, reported that the formation of the Summer Honors Advisory Committee has been very beneficial to the program. Members include Carol Rapstine, Susan Perry, Jon McClymont, Bev Louthan, Patti Simpson, Doug Walters, Paul Tedesco and Janelle Jack. Changes have been considered already, including the formation of the mission statement, vision and values. They have had two meetings and have another planned for Monday, December 12th. Janelle is currently working on a similar group to help with the medical science plan. Tessa (Nelson) Wells, an assistant professor at UNMC-Kearney, contacted Janelle and wants to work with the Medical Science students to create the best class possible for SHP. Janelle is moving forward with the give2grow motto of “\$40 for 40 Years” and is challenging all those involved with SHP to contribute \$40 to the fund. Donations can be made at give2grow.razoo.com. Jon McClymont has volunteered to try and get the alumni rounded up and involved in the anniversary. The Chamber would like for the Summer Honors Program (SHP) to do games on the Saturday of Swedish Days, and SHP will also be hosting Coffee AM on Friday, June 16th. They plan to have a SHP float in the surrounding towns’ festivals to advertise the 40th anniversary event. Last, Janelle updated the Board that the State Director for High Ability Learners, Mary Duffy, retired in June and the state has chosen not to replace her position at this time. Due to an 8% cut in the Education Department, the state is unaware if they will fill that position again. Janelle expressed that if anyone happens to know any state legislatures, to please contact him or her and encourage the reinstatement of the High Ability Director position.

Lona Nelson-Milks, Assistant SPED Director/Transition Coordinator, reported that she and Jane will be meeting with districts on October 18th via Zoom, to discuss their Targeted Improvement Plan (TIP) and the support they need from ESU 11 to implement and make progress on their district goal. In November, Jill Weatherly, Jane, and Lona will meet with district teams to review suggestions from NDE regarding TIP. Alma, Bertrand, Elwood, Eustis-Farnam, Franklin, and Loomis have File Review for compliance during the 2016-17 school year. Five files were requested by NDE for review on October 11th and 12th. An on-site visit by NDE monitoring members will take place during November. NDE will ask for specific students’ files to review and then meet with district special education staff. Jane and Lona will also attend those meetings. Lona mentioned that the Birth to 5 Final Financials were due at the end of September, and the School-Age Final Financials are due October 31st. Jane, Lona, and Mandy are currently working on completing these financials for the district superintendents to submit. Next, Lona spoke about the Transition department. Two transition workshops

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have been held this year, and the 9th and 12th grade workshops will be held in November. Lona will be working with districts on the Transition Guide to look at resources to access, and check how both general and special education career planning and self-advocacy are being delivered. Lona has been asked to present at NDE's Transition Conference in February. She finished her report by informing the Board that Susan Young has been doing a wonderful job helping with the transition services this school year.

Paul Tedesco, Unit Administrator, discussed with the Board the SHP meetings he has attended, his visits with the district superintendents, and Title I updates. The NRCSA and Advisory Meeting would be held on Wednesday, October 19th; and the Title IX Training is on Thursday, October 20th, via distance learning with KSB Law.

After accepting Dr. Tedesco's resignation, the Board discussed options to fill the Administrator position including the possibility to share this position. The Board discussion concluded that ESU 11 is an outstanding service unit that provides quality programs to our member schools, and ESU 11 has the resources to meet our member schools' needs without sharing the Administrator position. Motion made by Richard Phillips, seconded by Lorenda Forbes, to continue with a full-time ESU 11 Administrator and not to seek a shared Administrator position. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Lorenda Forbes, yes; Machelles Havenridge, yes; Linda Leising, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; and Gary Smidt, yes. Motion carried 10 yes, 0 no, 0 absent.

The Board proceeded to review proposals from three search firms: Baker & Rastovski, McPherson & Jacobson, and Nebraska Association of School Boards. Motion made by Susan Perry, seconded by Craig Philips, to retain the services of Baker & Rastovski. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Lorenda Forbes, yes; Machelles Havenridge, yes; Linda Leising, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; and Gary Smidt, yes. Motion carried 10 yes, 0 no, 0 absent.

The Board will meet with Baker & Rastovski in a special Board session on November 7, 2016, at 5:00 p.m.

The next regular meeting of the Board of Educational Service Unit #11 will be held on November 21, 2016 at 5:00 p.m. David Fleischmann declared the meeting adjourned at 9:45 p.m.

Respectfully Submitted,

Lorenda Forbes, Board Secretary