

**MINUTES OF THE ESU #11 BOARD MEETING
November 17, 2014**

The Board of Educational Service Unit #11 of the State of Nebraska, hereinafter referred to as ESU #11, held its regular meeting at the office building located at 412 West 14th Avenue in Holdrege, Nebraska on November 17, 2014 with the following members present: Karen Duncan, Kevin Breece, Gary Smidt, David Fleischmann, Susan Perry, Linda Leising, Kim Scoville, Christy Pelton (arrived at 5:20 p.m.), and Richard Phillips. Lorenda Forbes was absent.

Public Notice that the regular monthly meeting of the Board of ESU #11 would be held on November 17, 2014 was published in one newspaper of general circulation in each of the six counties making up ESU #11 during the week of November 3, 2014. The Public Notice also stated that a current agenda of items to be brought before the Board was available for public inspection in the office of ESU #11 and that reasonable accommodations for individuals with special needs who want to attend the meeting would be provided on request, if sufficient advance notice is given.

Motion made by Kevin Breece, seconded by Kim Scoville, to excuse the absence of Lorenda Forbes. Vote as follows: Karen Duncan, yes; Kevin Breece, yes; Gary Smidt, yes; David Fleischmann, yes; Susan Perry, yes; Linda Leising, yes; Kim Scoville, yes; and Richard Phillips, yes. Motion carried 8 yes, 0 no, 2 absent.

The minutes of the regular meeting held on October 20, 2014 were approved as printed.

Paul Tedesco, Unit Administrator, reported that the General Fund Financial Report for October 2014 and November 2014 would be presented at the December Board Meeting due to the change in accounting software programs.

Motion made by Doc Fleischmann, seconded by Kevin Breece, that the November 2014 General Fund claims for payment be approved for payment in the amount of \$312,305.93 as presented. Vote as follows: Karen Duncan, yes; Kevin Breece, yes; Gary Smidt, yes; David Fleischmann, yes; Susan Perry, yes; Linda Leising, yes; Kim Scoville, yes; and Richard Phillips, yes. Motion carried 8 yes, 0 no, 2 absent.

Kate Hatch and Jody Bauer of the Staff Development Department along with Caren Porter and Lona Nelson-Milks of the Special Education Department shared their 2014-2019 department goals and action plans with the Board.

Paul Tedesco, Unit Administrator, reviewed the minutes of the Superintendents Advisory Committee meeting held on October 22, 2014.

Motion made by Richard Phillips, seconded by David Fleischmann, to approve and accept the second reading of proposed Parental Involvement Policy. Vote as follows: Karen Duncan, yes; Kevin Breece, yes; Gary Smidt, yes; David Fleischmann, yes; Susan Perry, yes; Linda Leising, yes; Kim Scoville, yes; Christy Pelton, yes; and Richard Phillips, yes. Motion carried 9 yes, 0 no, 1 absent.

Motion made by Linda Leising, seconded by Gary Smidt to approve the 2015-2016 EHA Insurance Plan selection. ESU 11 will offer the \$500 and \$1,650 deductible health insurance options in 2015-2016. Vote as follows: Karen Duncan, yes; Kevin Breece, yes; Gary Smidt, yes; David Fleischmann, yes; Susan Perry, yes; Linda Leising, yes; Kim Scoville, yes; Christy Pelton, yes; and Richard Phillips, yes. Motion carried 9 yes, 0 no, 1 absent.

Paul Tedesco, Unit Administrator, presented the Continuous Improvement Models chart for Nebraska Framework and AdvancEd. The only difference between the two models was the cost. The Board reviewed and requested for more information about the pros and cons from the ESUs using AdvancEd.

Paul Tedesco, Unit Administrator, updated the Board on who will be attending the meeting to review and/or rewrite the ESU 11 Vision and Mission Statement.

Caren Porter, Director of Special Education Services, updated the Board on the Special Education department goals and action plans: communication of resources and activities, professional development, and identification. These goals were developed based on the feedback from the external visit and the survey that districts complete. The Special Education department met and broke into small groups to analyze the data and determine what areas needed to be targeted for goals. The Special Education leadership team then summarized the information and developed the three department goals. Caren also reported that the website committee has met to determine how to make the Special Education section of the ESU #11 website more easily accessible to stakeholders. This committee will meet again in January to create a plan for what they would like to have added to the website. During October and November Caren has been supporting districts with their financial reports and is now focusing on teacher evaluations for the first semester.

Lona Nelson-Milks, Transition Coordinator, reported to the Board that she completed a three-day MANDT Training for two school districts. Another three-day training will be held for school districts with two days scheduled in December and the final day in January. Next, Lona talked about scheduling meetings with teachers to meet one-on-one and discuss Transition page on IEPs and review some components that will be part of the NDE File Review. Lastly, Lona reported she has been administering and scoring the ASSET test for students in the district.

Craig Peterson, Media/Technology Coordinator, updated the Board on some projects the Technology department has been working on. The new Accounting system has been installed and staff have received training, and is now being implemented. Jenna, Wade and Craig have been trained on the Fixed Assets/Inventory module but it has not yet been implemented and will likely be a yearlong project. The new phone

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system has been installed, implemented, and will likely see the bill next month. He also informed the Board about E-Rate/USF changes and how this will impact the ESU 11 schools. Craig then discussed his other duties as the Nebraska Cooperative Purchasing Interim Director and receipts that ESU 11 will be receiving for his time during these duties.

Wade Gibson, Technology Consultant, reported to the Board with details regarding the LAN Managers meeting held on September 30. He also reported a record attendance at the Tech Talk Tuesday session on October 28. Wade followed up on Craig's points with the E-Rate modernization program, explaining that many schools have reached out to get guidance on what equipment purchases they should be investigating. Wade also mentioned that he attended a statewide NOC training last week in which he was trained and certified as an Ubiquiti Broadband Wireless Administrator. Wade also reported on the progress of migrating remaining services from the GNENC consortium.

Kate Hatch, Director of Staff Development Services, and Jody Bauer, Technology/Curriculum Consultant, reported to the Board that educational service units are required to be accredited under Rule 84 in order to assure that educational service units provide accountability to taxpayers; assist and cooperate with school districts to provide equitable and adequate educational opportunities statewide; and provide quality educational programs and services to school districts. In order to comply with Rule 84, all ESU 11 Departments write annual goals and action plans, which serve as a guide for all staff in order to best meet the needs of the school districts. Kate and Jody presented the two Staff Development action plans that focus on Teacher/Principal Evaluation and BlendEd, which are two of the three statewide initiatives as determined by the Nebraska Department of Education.

Paul Tedesco, Unit Administrator, reported preparations for negotiations were complete during the last month. ESUCC COOP continues to occupy his agenda and details of our upcoming Vision and Mission review day are being finalized for the December 15th meeting.

Motion made by Kevin Breece, seconded by Richard Phillips, to enter the Executive Session for the purpose of negotiations at 7:07 p.m. Vote as follows: Karen Duncan, yes; Kevin Breece, yes; Gary Smidt, yes; David Fleischmann, yes; Susan Perry, yes; Linda Leising, yes; Kim Scoville, yes; Christy Pelton, yes; and Richard Phillips, yes. Motion carried 9 yes, 0 no, 1 absent.

Motion made by Susan Perry, seconded by Linda Leising, to exit the Executive Session at 8:23 p.m. Vote as follows: Karen Duncan, yes; Kevin Breece, yes; Gary Smidt, yes; David Fleischmann, yes; Susan Perry, yes; Linda Leising, yes; Kim Scoville, yes; Christy Pelton, yes; and Richard Phillips, yes. Motion carried 9 yes, 0 no, 1 absent.

The next regular meeting of the Board of Educational Service Unit #11 will be held on December 15, 2014 at 5:00 p.m.

Karen Duncan called the meeting adjourned at 8:24 p.m.

Respectfully Submitted,

Lorenda Forbes, Board Secretary