

**MINUTES OF THE ESU #11 BOARD MEETING
APRIL 12, 2019**

The Board of Educational Service Unit #11 of the State of Nebraska, hereinafter referred to as ESU #11, held its regular monthly meeting at the Office Building in Holdrege, Nebraska on April 12, 2019 with the following members present: Mabelle Havenridge, Galen Kronhofman, Mary Oman, Craig Philips, Richard Phillips, Kim Scoville, Gary Smidt, and Nate Stineman. Chris Erickson and Linda Leising were absent.

Notification was made of the Open Meetings Law.

Public Notice that the regular monthly meeting of the Board of ESU #11 would be held on April 15, 2019 was published in one newspaper of general circulation in each of the six counties making up ESU #11 during the week of April 4, 2019 and broadcast over radio stations KUVR and KRVN during that same week. The Public Notice also stated that a current agenda of items to be brought before the Board was available for public inspection in the office of ESU #11 and that reasonable accommodations for individuals with special needs who want to attend the meeting would be provided on request if sufficient advance notice is given. ESU 11 had to reschedule the board meeting to April 12, 2019 and posted notices on the ESU 11 web site and front doors.

Motion made by Galen Kronhofman, seconded by Mary Oman, to excuse the absence of Chris Erickson and Linda Leising. Vote as follows: Mabelle Havenridge, yes; Galen Kronhofman, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 8 yes, 0 no, 2 absent.

Chris Erickson and Linda Leising arrived at 12:04 p.m.

Dr. Barnes reviewed the consent agenda items, including the minutes from the March 18, 2019 meeting and the financial reports and claims. Motion made by Mabelle Havenridge, seconded by Craig Philips, to approve the consent agenda as presented. Vote as follows: Chris Erickson, yes; Mabelle Havenridge, yes; Galen Kronhofman, yes; Linda Leising, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 10 yes, 0 no, 0 absent.

Motion made by Gary Smidt, seconded by Mabelle Havenridge, to accept the resignation of Speech Pathologist, Jenni Guthrie. Vote as follows: Chris Erickson, yes; Mabelle Havenridge, yes; Galen Kronhofman, yes; Linda Leising, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 10 yes, 0 no, 0 absent.

Motion made by Galen Kronhofman, seconded by Kim Scoville, to accept the resignation of Speech Pathologist, Jo Ellen Jones. Vote as follows: Chris Erickson, yes; Mabelle

ESU #11 BOARD MEETING MINUTES

APRIL 12, 2019

PAGE 2

Havenridge, yes; Galen Kronhofman, yes; Linda Leising, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 10 yes, 0 no, 0 absent.

Motion made by Machel Havenridge, seconded by Mary Oman, to reduce, per her request, Cari Sughroue's full time equivalency from 1.0 FTE to .80 FTE for the 2019-20 school year. Vote as follows: Chris Erickson, yes; Machel Havenridge, yes; Galen Kronhofman, yes; Linda Leising, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 10 yes, 0 no, 0 absent.

Motion made by Linda Leising, seconded by Gary Smidt, to increase Shannon Helgoth's full time equivalency from .80 FTE to 1.0 FTE for the 2019-20 school year. Vote as follows: Chris Erickson, yes; Machel Havenridge, yes; Galen Kronhofman, yes; Linda Leising, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 10 yes, 0 no, 0 absent.

No action was taken for Reduction of Force due to a resignation being turned in.

Motion made by Nate Stineman, seconded by Craig Philips, to approve the ESU #11 Calendar for 2019-20 as presented. Vote as follows: Chris Erickson, yes; Machel Havenridge, yes; Galen Kronhofman, yes; Linda Leising, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 10 yes, 0 no, 0 absent.

Motion made by Chris Erickson, seconded by Machel Havenridge, to accept the bid from Midplains Equipment Inc. for a 7x12 Cargo Trailer for \$4,629.00. Vote as follows: Chris Erickson, yes; Machel Havenridge, yes; Galen Kronhofman, yes; Linda Leising, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 10 yes, 0 no, 0 absent. Dr. Barnes is continuing to look for a CSI Lab Coordinator.

Motion made by Nate Stineman, seconded by Mary Oman, to accept the bid for Romans, Wiemer, and Associates to conduct our financial audits the next three years. Vote as follows: Chris Erickson, yes; Machel Havenridge, yes; Galen Kronhofman, yes; Linda Leising, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 10 yes, 0 no, 0 absent.

Kate Hatch, Staff Development Director, reported that NSCA testing is in full swing. Districts have until May 3rd to finish. Three of our districts were selected by representatives from the Nebraska Department of Education to be observed during a testing session this year. This is done at several schools across the state in order to ensure the testing protocols are being followed statewide. Jody Bauer and Kate have scheduled meetings with all administrators in the area to discuss professional development plans for each district next year. Last, ESUs must participate in the Continuous Improvement Process. ESU 11 will have their External Visit on April 23rd. The Leadership Team created a Google Site that houses data, describes each department's action plans, and collects data to show if we are successful in meeting our goals.

Wade Gibson, Media/Technology Coordinator, reported that the E-Rate filing window recently closed, and he completed applications for all ESU 11 area Charter-Spectrum sites under the State Office of the CIO entity. Wade also mentioned that the two Category 2 applications they were working on were both won by 20/20 Technologies out of McCook and are awaiting funding approval before moving forward. ESU 11 will also be hosting the statewide NOC (Network Operations Committee) meeting on April 24th as well as a Mosyle Workday on May 29th.

Lona Nelson-Milks, Special Education Director, reported that the Youth First Conference was held at UNK on April 15th. The Transition department at ESU 11 organizes this conference and was thrilled to have reached another year of maximum capacity registrations. April Overholser, Speech Pathologist Coordinator, and Lona will attend the IEP Facilitation Training in Norfolk on May 8th and 9th. ESU 11 will provide training opportunities for districts during the 2019-20 school year on the best practices and tips for running an IEP meeting. Lona reported that some ESU 11 districts have discovered coding errors in their Annual Financial Report (AFR). These districts used the new NDE codes and their auditors failed to code some of the special education expenses as such; therefore, the AFRs indicated that the districts had spent less on special education, which increased their MOE shortage. Lona is working with NDE and district auditors to correct coding errors and re-certify the financial reports for MOE calculations.

Dr. Barnes, Unit Administrator, reported on Legislative bills such as LB303 and LB670. Dr. Barnes has been in contact with Green Landscapes for an estimate on fixing the water drainage issues and is expecting the gutters to be fixed within the next week. He also reported as of April 11th we have had four snow days and three late starts this contract year.

Motion made by Gary Smidt, seconded by Craig Philips, to enter Executive Session at 1:02 p.m. to discuss personnel. Vote as follows: Chris Erickson, yes; Machel Havenridge, yes; Galen Kronhofman, yes; Linda Leising, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 10 yes, 0 no, 0 absent.

Board President, Richard Phillips, restated that the reason to enter Executive Session was to discuss personnel.

Galen Kronhofman left the meeting at 1:10 p.m.

Motion made by Nate Stineman, seconded by Craig Philips, to exit Executive Session at 1:26 p.m. Vote as follows: Chris Erickson, yes; Machel Havenridge, yes; Linda Leising, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 9 yes, 0 no, 1 absent.

Motion made by Kim Scoville, seconded by Machel Havenridge, to approve changes to the ESU 11 Administrator's contract as presented including a 2.98% package increase. Vote as follows: Chris Erickson, yes; Machel Havenridge, yes; Linda Leising, yes; Mary Oman, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 9 yes, 0 no, 1 absent.

ESU #11 BOARD MEETING MINUTES

APRIL 12, 2019

PAGE 4

The next meeting of the Board of Educational Service Unit #11 will be held on May 20, 2019 at 7:00 p.m.

Richard Phillips declared the meeting adjourned at 1:28 p.m.

Respectfully Submitted,

Mary Oman, Board Secretary