

**MINUTES OF THE ESU #11 BOARD MEETING
MARCH 20, 2017**

The Board of Educational Service Unit #11 of the State of Nebraska, hereinafter referred to as ESU #11, held its regular monthly meeting at the Office Building in Holdrege, Nebraska on March 20, 2017 with the following Board members present: Kevin Breece, David Fleischmann, Machelles Havenridge, Susan Perry, Craig Philips, Richard Phillips, Kim Scoville, Gary Smidt, and Nate Stineman. Linda Leising was absent.

Notification was made of the Open Meetings Law.

Public Notice that the regular monthly meeting of the Board of ESU #11 would be held on March 20, 2017 was published in one newspaper of general circulation in each of the six counties making up ESU #11 during the week of March 6, 2017 and broadcast over radio stations KUVR and KRVN during that same week. The Public Notice also stated that a current agenda of items to be brought before the Board was available for public inspection in the office of ESU #11 and that reasonable accommodations for individuals with special needs who want to attend the meeting would be provided on request if sufficient advance notice is given.

Motion made by Machelles Havenridge, seconded by Gary Smit, to excuse the absence of Linda Leising. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Machelles Havenridge, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 9 yes, 0 no, 1 absent.

Motion made by Kevin Breece, seconded by Craig Philips, to approve the minutes of the regular board meeting held on February 20, 2017 as printed. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Machelles Havenridge, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 9 yes, 0 no, 1 absent.

Paul Tedesco, Unit Administrator, presented the General Fund Financial Report for February 2017. Motion made by Richard Phillips, seconded by Craig Philips, that the General Fund Financial Report be accepted as presented. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Machelles Havenridge, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 9 yes, 0 no, 1 absent.

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Motion made by Machelles Havenridge, seconded by Kevin Breece, that the March 2017 General Fund claims for payment be approved in the amount of \$80,500.52, and the February 2017 expenses after the Board Meeting of \$222,926.14. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Machelles Havenridge, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 9 yes, 0 no, 1 absent.

Motion made by Gary Smidt, seconded by Susan Perry, to approve the future use, distribution, or disposal of ESU 11's New View and Oxford Preschool equipment, manipulative materials, and supplies. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Machelles Havenridge, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 9 yes, 0 no, 1 absent.

Paul Tedesco, Unit Administrator, reviewed the minutes from the March 2, 2017 ESUCC Meeting.

Dr. Tedesco discussed with the Board the process that ESU #11 will use to determine certified staff needs, beginning with the receipt of school requests for services and certificated employee evaluations, whether the Board should consider amending or terminating any ESU #11 certificated employee's contract of employment at the ESU #11 Board meeting on April 12, 2017; and if it is determined by the Administrator of ESU #11 that consideration of this action by the Board of ESU #11 is warranted, to send a written notice of such possible action by certified mail on or before April 15, 2017 to the employee(s) that are to be included in the Board's consideration of this action. It was the board's consensus to follow Dr. Tedesco's recommendation.

The ESU 11 Board Members discussed whether to rejoin and pay the Annual NASB Membership dues. The Board Members would like to meet with NASB and request more ESU related conferences. Motion made by Susan Perry, seconded by Machelles Havenridge, to table the agenda item and withhold payment pending a meeting with NASB. Vote as follows: Kevin Breece, no; David Fleischmann, yes; Machelles Havenridge, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 8 yes, 1 no, 1 absent.

Motion made by Susan Perry, seconded by Gary Smidt, to accept the resignation/retirement of Title I Consultant, Deb McMinamen. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Machelles Havenridge, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 9 yes, 0 no, 1 absent.

Motion made by Nate Stineman, seconded by Craig Philips, to accept the resignations of School Psychologist, Jamie Christensen; and Speech Language Pathologist, Amy Donley. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Machelles Havenridge, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes;

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Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 9 yes, 0 no, 1 absent.

Motion made by Gary Smidt, seconded by Susan Perry, to approve the hires of .8 FTE K-8 Counselor, full time Speech Language Pathology, and full time School Psychologist Intern. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Mabelle Havenridge, abstain; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 8 yes, 0 no, 1 abstain, 1 absent.

Motion made by Mabelle Havenridge, seconded by Kevin Breece, to accept the Occupational Therapy contract with Jennifer Schutz for the 2017-2018 school year. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Mabelle Havenridge, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 9 yes, 0 no, 1 absent.

Janelle Jack, Gifted Education Coordinator, reported that eight ESU 11 teams qualified for the Future Problem Solving State Competition on April 22. The ESU has invited the State Patrol to present on Identity Theft to help prepare the problem solvers for the state competition. Two Eustis-Farnam students will be participating in Code Crush sponsored by UNO on May 29-30. Out of 110 applications only 32 spots were available for the Code Crush workshop. Next, Janelle talked about the Summer Honors Program (SHP). The SHP draft will be held on March 21. Using the students' choices, Janelle then decides which class each student will attend. Class notifications will be mailed to students by April 3. The program did receive some sad news; Hranar, the SHP Logic teacher, may not be able to attend this year due to medical reasons. Janelle also thanked board members, Craig, Gary, and Kevin for their help in getting the SHP agriculture class organized. Invention Convention was held on March 16, with a total of 16 inventions and 144 participants. Winners were from Alma, Franklin, Holdrege, and Minden. The ESU 11 State Quiz Bowl will be on April 26, with 13 ESU teams in the morning and 28 state-wide teams in the afternoon. The Battle of the Books will be held on April 7, and this year 40 students are participating. Finally, Janelle reported that the Nebraska Department of Education is advertising for a High Ability Learning & Dual Credit Specialist. It has been reported that applicants are already in the system and questions have been asked from other interested candidates. The position will be funded by the state, not with grant money as previously mentioned.

Lona Nelson-Milks, Transition Coordinator/Assistant SPED Director, first reported on Transition and that the Career, Search, and Investigate event was held in partnership with Nebraska College of Technical Agriculture in Curtis on March 6. On April 5, the Career, Search, and Investigate event will be held at Central Community College in Hastings. The focus will be on Health Sciences. She is partnering with CCC so schools invited were limited to those determined by CCC. Registration is open for the Central Nebraska Youth First Conference, which will be held on April 25 at UNK. Next, Lona reported that she would be participating in a panel discussion for training the Aging and Disability Resource Center. She has also been asked to attend the Building Capacity

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Institute to help represent Nebraska at the national-wide conference in Kansas City. Lona then reported on the Special Education department. She is working with NDE to gather additional information they are requesting from districts for their Final Financials. On March 28, the Targeted Improvement Plan (TIP) meeting will be held for districts to attend. The meeting is being funded through the District Targeted Improvement Plan Grant (DTIP), which will cover the cost of food and reimbursement for substitutes. Jody Bauer will share formative assessments, which attendees can use to determine if students are learning information presented or if teachers need to adjust daily instructional practices. Wade Gibson will share how to create Google forms to align to IEP goals and help collect data to show if students are making progress toward reaching goals. Last, Lona discussed Level III contracted services through the ESU will continue to students within home districts provided by ESU 11 personnel.

Kate Hatch, Director of Staff Development, informed the Board that the shortage of qualified substitute teachers continues to be a growing problem in Nebraska schools. Because of this shortage, NDE has been allowing individuals who have not completed a teacher education program to apply for a local sub permit. That permit limited them to 45 days per year in that district. To meet the ongoing demands for substitutes, the State Board approved Rule 21. Beginning in the 2017-2018 school year, this Rule will increase the local sub limit to 90 days per year in that district. In an effort to help districts reduce the number of subs that they have to hire for professional development, Jody and Kate have been doing more in-services at each district site. They are currently in the process of visiting each district and working with administrators to create a professional development plan for the 2017-2018 school year that is tailored to meet each district's specific needs.

Wade Gibson, Media/Technology Coordinator, reported to the Board that the E-Rate filing window is currently open and last week he filed six telecommunications applications on behalf of ESU 11 Districts. Wade has also been working with Minden Public Schools to issue an E-Rate Category 2 RFP for network equipment in their new high school. This is a large project requesting 11 switches and 54 wireless access points. Next, Wade shared with the Board that he is leading a flipped book study with the Librarians & Media Specialists group. They are reading *Renegade Leadership* by Dr. Brad Gustafson and are sharing their comments and thoughts on each chapter in a Google Community. Lastly, Wade gave the Board a live, interactive demonstration of virtual reality technology and how it can be used in the classroom for virtual field trips. He had a number of BoBoVR headsets so the Board could experience virtual reality first hand. Several schools in the ESU 11 area have begun using this technology to enhance and enrich various topics in the classroom.

Paul Tedesco, Unit Administrator, reported on a recent ESUCC Meeting that was hosted at ESU #11. He is also completing visits with Superintendents regarding ESU evaluation results, and reviewing applications for open positions at ESU 11.

Linda Leising arrived at 7:00 p.m.

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Motion made by Linda Leising, seconded by Machelle Havenridge, to adjourn the board meeting at 7:10 p.m. Vote as follows: Kevin Breece, yes; David Fleischmann, yes; Machelle Havenridge, yes; Linda Leising, yes; Susan Perry, yes; Craig Philips, yes; Richard Phillips, yes; Kim Scoville, yes; Gary Smidt, yes; and Nate Stineman, yes. Motion carried 10 yes, 0 no, 0 absent.

The next meeting of the Board of Educational Service Unit #11 will be held on April 12, 2017 at 7:00 p.m.

Respectfully Submitted,

Kevin Breece, Board Secretary